69^{TH} IFLA COUNCIL AND GENERAL CONFERENCE 1-9 AUGUST 2003, BERLIN

Hotel and Excursions Booking Form

Online registration possible via www.ifla.org

Please complete in BLOCK CAPITALS and return by mail or by fax by 15.07.2003 to:

K.I.T. GmbH

Kongress- und Incentive-Organisation

Tel: +49 30 24603 0

Kurfürstendamm 71

Fax: +49 30 24603 310

D - 10709 Berlin

PERSONAL DETAILS		
☐ Mr. ☐ Mrs. ☐ Dr. ☐ Pro	of.	
Last name:	First name:	
Company / Institution:		
Position:		
Street / P.O. Box:		
Zip Code:	City:	_ Country:
Telephone (Country Code):	City Code:	Number:
Fax (Country Code):	City Code:	Number:
E-mail:		
HOTEL BOOKING		
Arrival: (dd.mm.) 2003	3 Departure:(dd.mm.) 20	003 Nights:
☐ Single room ☐ Double ☐ Non-Smoking ☐ Arrival a	room	Additional bed (Age of the child:)
Preferred Hotel:		
First choice:		
Second choice:		
Third choice:		
Please accept my credit card as guarantee for	r the hotel reservation: VISA	☐ Diners Club
Credit card No.:	Expiry date:	
Card verification code: (see on re	everse side of the card in the signature field, last three dig	gits)
Name of card holder:	Signature	

A) ADDITIONAL BERLIN TOURS

ΔII	nrices helow	include 1	16% German V	ΔT (Value Δdde	d Tax) and	are quoted in Euro.
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	Price	No. of Person(s)	Total
□ Tour 1: Berlin by night Tuesday, 05.08.2003, from 18.00 hrs to 22.00 hrs	EUR 40		
☐ Tour 2: Jewish Berlin Friday, 08.08.2003, from 09.00 hrs to 12.30 hrs	EUR 29		

B) SATURDAY EXCURSIONS, 09.08.2003

All prices below include 16% German VAT (Value Added Tax) and are quoted in Euro.

Tana 2. Dadia la nacca analita atoma contala a cinita af alca	Price	No. of Person(s)	Total
☐ Tour 3: Berlin's new architecture with a visit of the Hackesche Höfe from 09.00 hrs to 12.00 hrs	EUR 21		
☐ Tour 4: Half-day tour to the Concentration Camp of Ravensbrück from 09.00 hrs to 13.00 hrs	EUR 28		
☐ Tour 5: Full-day tour to Leipzig from 09.00 hrs to 20.00 hrs	EUR 85		
☐ Tour 6: Full-day tour to Meissen and Dresden from 09.00 hrs to 20.00 hrs	EUR 89		
☐ Tour 7: Full-day tour to Potsdam from 09.00 hrs to 17.00 hrs	EUR 74		
\square Tour 8: Full-day tour in the Spreewald from 09.00 hrs to 19.00 hrs	EUR 77		
☐ Tour 9: Full-day tour to the Barge-lift of Niederfinow and the Monastery of Chorin, from 09.00 hrs to 17.00 hrs	EUR 66		
$\hfill\Box$ Tour 10: Full-day tour to the Rheinsberg Castle and Templin from 09.00 hrs to 17.00 hrs	EUR 66		
☐ Tour 11: Full-day tour to Güstrow and the Mecklenburg Lake District, from 09.00 hrs to 20.00 hrs	EUR 73		

C) PRE- AND POST-CONFERENCE TOURS

All prices below include 16% German VAT (Value Added Tax) and are quoted in Euro. The rates include accommodation and halfboard (excl. beverages).

	Price p.p. in double room	Price p.p. in single room	No. of Person(s)	Total
☐ Tour 12: Rhine-Tour from Mainz to Cologne 29.07 31.07.2003	EUR 575	EUR 625		
☐ Tour 13: Thuringia 29.07 31.07.2003	EUR 474	EUR 524		
☐ Tour 14: Bavaria 29.07 31.07.2003	EUR 540	EUR 590		
☐ Tour 15: Schleswig Holstein 09.08 11.08.2003	EUR 540	EUR 590		
☐ Tour 16: Berlin-Dresden-Prague 09.08 12.08.2003	EUR 666	EUR 741		
(Page 2) Last name, first name:				

SUMMARY						
A) Berlin Tours		total amount	EUR			
B) Saturday Excursions		total amount	EUR			
C) Pre- and Post-Conference Tours		total amount	EUR			
		TOTAL AMOUNT DUE	EUR			
PAYMENT						
☐ I have transferred the total amount du	e to the following account:					
Dresdner Bank Berlin GmbH Kurfürstendamm 237 D - 10719 Berlin Germany	Dresdner Bank Berlin GmbH Account Holder: K.I.T. GmbH Kurfürstendamm 237 International Bank Code:100 800 00 D - 10719 Berlin Account No.: 05 140 262 05					
Please indicate as purpose IFLA 2003 and	the name of the participant.					
Please accept my credit card as guarantee	e for the hotel reservation: \square VIS	A 🔲 Euro/Mastercard	☐ Diners Club			
Credit card No.:		Expiry date:				
Card verification code: (see o	n reverse side of the card in the s	gnature field, last three digits)				
Card holder:		Signature:				
□ I enclose cheque no in Euro, payable to K.I.T. GmbH and with the delegate's name on the back side (we can only accept bank drafts, no personal cheques). I have read and accept the General Conditions:						
Signature		Place, Date				
GENERAL CONDIT	IONS					
Hotel reservation Accommodation will be allocated on a first Without a credit card guarantee, the hotel your credit card information to the hotel at charged in advance (not earlier than 4 we K.I.T. GmbH will charge a processing fee of the cancellation charges will be debited by Alteration requests or cancellations must within less than 2 weeks prior to arrival metallic without the service of the cancellation of the cancell	booking form cannot be processes a guarantee of the reservation. I beks prior arrival) with the total are f EUR 15 for cancellations received the hotel or K.I.T. GmbH. The same be made in writing. Alterations co	ed. For exceptions, please cont Depending on the payment pol nount due. d before 01.06.2003. For cance he applies to a reduction of the an be made through K.I.T. Gm	act K.I.T. GmbH. K.I.T. GmbH will forward licy of each hotel, your credit card may be ellations after 01.06.2003 or "no-show", elength of stay notified after 01.06.2003. bH until 15.07.2003. Alteration requests			
Excursions / Tours All tours and excursions must be paid in a GmbH reserves the right to cancel the tou	-	•	· · · · · · · · · · · · · · · · · · ·			
Liability K.I.T. GmbH shall be liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of K.I.T. GmbH – for whatever legal reason – shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The participant shall take part in all excursions and tours at his/her own risk. Oral agreements shall not be binding, if these have not been confirmed by K.I.T. GmbH in writing.						
Fulfilment and Jurisdiction This contract is subject to the law of the F	ederal Republic of Germany Place	a of fulfilment and jurisdiction	ia Daulia			

(Page 3) Last name, first name: ___

LIST OF HOTELS

HOTEL	Single room	Double room / Twin room
5 stars		
Hotel Inter*Continental (1)		
Superior rooms	EUR 186	EUR 206
Executive rooms	EUR 211	EUR 231
Bristol Hotel Kempinski		
Hotel Palace	EUR 129	EUR 149
Swissôtel	EUR 159	EUR 178
4 stars		
Astron Hotel Berlin Mitte	EUR 142	EUR 157
Avalon Hotel	EUR 135	EUR 160
Crowne Plaza Berlin City Centre		
Excelsior Hotel	EUR 155	EUR 185
Hotel Gates		
Hotel Hamburg		
Holiday Inn Airport Esplanade		
Dorint Hotel Schweizerhof	EUR 160	EUR 180
3 stars		
Hotel Aldea		
Hotel Brandies	EUR 97	EUR 128
Hotel Comet	EUR 127	EUR 160
Concept Hotel		
Forum Hotel	EUR 110	EUR 136
Comforthotel Frühling am Zoo	EUR 118	EUR 150
Best Western Kanthotel		
Standard rooms		
Business rooms		
Golden Tulip Hotel Kronprinz		
Mark Apart Hotel		
Mark Hotel		
Hotel Meineke Arte		
Neotel Senator		
Plaza Hotel		
Hotel Savigny		
Hotel Sylter Hof		
Hotel Unter den Linden	EUR 90	EUR 130
2 stars		
Hotel Am Studio		
Hotel Ibis Messe (2)	EUR 107	EUR 115
All rates are valid per room and night and inclu	de breakfast, as well as the German VAT of 16	5% (as of 2002).

(1) IFLA Headquarters Hotel

* no twin rooms

(2) IFLA Exhibitors Hotel

** no double beds