



Information for Presenters of Poster Presentations

IFLA World Library and Information Congress

Durban, August 2007

<http://www.ifla.org/IV/ifla73/poster-pr2007.htm>

The **numbers in the list** correspond to the numbers indicated on the **poster boards** at the congress venue.

Material should be **posted** to the boards **on Monday 20 August between 15:00 and 17:00 hrs**. Some technical assistance will be available. The posters will remain on display until **Thursday 23 August** and will have to be **removed between 14:00 and 17:00 hrs** on that day, at the latest. As the posters form a part of the Exhibition during the congress I urge you to **respect these time intervals strictly**.

Poster programmes are presented twice with **speakers present** with their boards for 2 two-hour intervals, **12:00 to 14:00 on Tuesday 21 and Wednesday 22 August 2007**. Those who present poster programmes generally provide handouts, printed materials, leaflets or pamphlets for distribution. It is important to bring reasonable quantities of handouts as part of a session, as copy facilities are not provided by the congress.

The available poster boards are **950mm (3.11ft) wide** and **2380mm (7.80ft) high**: portrait style. Material may be put on the boards by means of removable double sided Velcro tape.

Poster sessions are a combination of content and appearance. The content must be interesting, professional, and appealing to a broad audience. The appearance of the posters should be attractive, with a combination of graphics, photographs, and text. Presenters of a poster session depend on the materials at hand to explain a given project.

Poster sessions will be monitored to check on the efficiency and utility of the model to present information to the library community at Conferences. During the Closing Session on Thursday 23 August a **"Best IFLA Poster 2007 Prize"** will be awarded.

Herewith I encourage you to register now for the Durban congress, if you have not done that as yet. All information about registration is available at the Durban pages on IFLANET <http://www.ifla.org/IV/ifla73/index.htm>

As we have announced previously, you are fully responsible for the costs of your attendance at the Congress.

I wish you all success with presenting a nice and interesting poster.

Sincerely,

Sjoerd Koopman

Coordinator of Professional Activities

IFLA - International Federation of Library Associations and Institutions