



Study on the **legal deposit** of **audiovisual** documents, Section on Audiovisual and Multimedia (AVMS) of the International Federation of Library Associations and Institutions (IFLA)

Introduction

The Section on Audiovisual and Multimedia (AVMS) of IFLA is planning a study of the state of the legal deposit of audiovisual documents around the world. At the moment, little information on the subject is available ; however, the need for information is great because of the threat of loss of materials. To carry out the study, we need to gather information from a variety of countries so we can determine the state of their audiovisual collections, understand what legislation is in effect, as well as other aspects. In addition, since many countries have no legislation, it is important to get a clear understanding of what organisations are responsible for the legal deposit. To get started on this work, we developed this questionnaire to help collect data. Please take a few minutes to tell us about your situation.

We are very grateful for your help.

Section I : General questions

1- General questions about your organisation :

Official name of your organisation:

Postal address:

Country:

Telephone number of the organisation:

Fax number:

URL (if applicable):

1.1- General questions about the contact person:

Name:

Responsibility within the organisation:

Telephone number of the contact person:

Fax number:

E-mail address:

If the contact person is different from the person who responds to the questionnaire, please identify the respondent and his or her responsibility within the organisation:

Section II : Legal deposit

2.1- Does your country have legal deposit legislation (governing collecting and conserving published documents, produced or broadcast in your country, with the goal of building a national collection)?

Yes

If yes, what is it called? (Example : Law governing heritage collections, February 20, 2004, articles L131-1 to L133-1 concern the legal deposit of audiovisual materials)

No (If your answer is No, please go directly to question 2.3)

2.2- During which year did the legal deposit come into effect?

Which part covers text documents (monographs, periodicals etc.)?

Which part covers audiovisual documents (digital resources, photographs, sound recordings, films, television programmes, etc.) ?

2.3- If your country has no legal deposit, is there another process that acts as a legal deposit?

Yes. If yes, please describe

No. If no, do you know of any initiative to systematically build a national collection? If so, please describe.

2.4- Is there other related legislation, such as copyright legislation ?

Yes

No

If yes, please describe.

2.5- Does legislation in your country include archiving audiovisual documents, such as graphic documents (photos, posters, prints, engravings, etc.), films (Betacam, VHS, DVD, etc.), sound recordings (cylinders, vinyl discs, audio cassettes, CDs, etc.), software, databases, online journals, e-books, audio books, etc.?

Yes

No

If yes, what is the nature of the legislation?

2.6- Does legislation in your country also cover audiovisual documents on digital supports?

- Yes
- No

2.7- Is your organisation a depositary of the legal deposit?

- Yes
- No

If yes, is it a depositary for all types of documents?

2.8- What other kinds of organisations in your country participate in archiving documents, and for what kinds of documents?

Section III : Financing

3.1- Does your organisation receive financing to manage the legal deposit?

- Yes
- No

If yes, is it full or partial financing?

3.2- Do you receive financial help for managing your audiovisual collection?

- Yes
- No

If yes, approximately what percentage of your total financing does this help represent?

Section IV : The state of the audiovisual collection

4.1- What types of audiovisual documents does your organisation collect as part of the legal deposit?

Still images: (Examples: black and white photos, slides, digital photos)

Videos: (Examples: feature-length movies on film, television programmes on magnetic tape, movie shorts on digital supports)

Sound: (Examples: sound recordings on wax cylinders, on cassettes, on CD-DVD, other digital supports)

4.2- Please estimate the number of documents of each type.

Still images:

_____ linear metres _____ Memory (Terabytes, Gigabytes or Megabytes)

Analogue video:

_____ linear metres _____ Memory (Terabytes, Gigabytes or Megabytes)

Digital video:

_____ linear metres _____ Memory (Terabytes, Gigabytes or Megabytes)

Audio :

_____ linear metres _____ Memory (Terabytes, Gigabytes or Megabytes)

4.3- What are your criteria for acquiring audiovisual documents?

Type of production (local, international, co-production, etc.)?

Language of the documents?

Type of broadcast (local, international, public, private, etc.)?

Type of documents (analogue and/or digital, type of format, etc.)?

Other

4.4- Which of the following best describes the state of your audiovisual heritage collection ?

- Very good
- Acceptable overall
- Some deterioration
- Damaged
- Other (please describe)

4.5- Do you have equipment specifically for the preservation and conservation of your audiovisual documents?

- Yes
- No

4.6- Is your audiovisual collection available to the public?

- Yes, open access
- Yes, but only under the following conditions:

- No

*The AMVS thanks you for responding to this questionnaire.
Please feel free to comment by including additional sheets of paper.*